

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, ERODE

(An Autonomous Institution Affiliated to Anna University)

PG REGULATIONS 2016

**For ME – Computer Science & Engineering, Embedded System Technologies,
VLSI Design and Applied Electronics Programmes**

CHOICE BASED CREDIT SYSTEM

(For the students admitted from the Academic year 2016-2017 onwards)

1. PRELIMINARY DEFINITIONS AND NOMENCLATURE

In this Regulation, unless the context otherwise specifies:

1. “**Programme**” means a Post Graduate Degree Programme e.g. M.E. Degree Programme.
2. “**Specialisation**” means a discipline of the M.E. Degree Programme like Applied Electronics, Embedded System Technologies, etc.
3. “**Course**” means a Theory or Practical subject that is normally studied in a semester, like Mathematics.
4. “**Head of the Institution**” means the Principal.
5. “**Head of the Department**” means Head of the Department concerned.
6. “**University**” means Anna University, Chennai.
7. “**Credit**” means a numerical value allocated to each course to describe the candidate’s workload required per week.
8. “**Grade**” means the letter grade assigned to each course based on the marks range specified.
9. “**Grade point**” means a numerical value (0 to 10) allocated based on the grade assigned to each course.
10. “**Controller of Examinations**” means authorized person who is responsible for examinations of the College.

2. ADMISSION PROCEDURE

- 2.1 Students for admission to the first semester of the M.E. Programme shall be required to have passed an appropriate qualifying Degree Examination of Anna University or any examination of any other University or authority accepted by the Syndicate of Anna University, Chennai as equivalent thereto.
- 2.2 Eligibility conditions for admission such as the Eligible UG Degree, marks, class obtained the number of attempts in the qualifying examination and physical fitness will be as prescribed by the Syndicate of the Anna University from time to time.

3. PROGRAMMES OFFERED

1. M.E.- Computer Science & Engg.,
2. M.E.- Embedded System Technologies,
3. M.E.- VLSI Design,
4. M.E. - Applied Electronics.

4. STRUCTURE OF THE PROGRAMMES

4.1 Categorization of Courses

Every Programme will have a curriculum with syllabi consisting of theory and practical courses that shall be categorized as follows:

1. **Foundation Courses (FC)** which include Mathematics or other basic courses
2. **Professional Core (PC)** courses include the core courses relevant to the chosen specialization/branch.
3. **Professional Elective (PE)** courses include the elective courses relevant to the chosen specialization/ branch.
4. **Employability Enhancement Courses (EEC)** include Project Work and/or Internship, Seminar, Professional Practices, Case Study and Industrial / Practical Training, etc.

4.2 Courses per Semester

Curriculum of a semester shall normally have a blend of theory and practical courses including Employability Enhancement Courses. Each course may have credits assigned as per clause 4.3.

4.3 Minimum Credits to be earned by a student:

Sl. No.	Name Of The Programme	Minimum Credits To Be Earned
1	M.E. Computer Science and Engineering	71
2	M.E. Embedded System Technologies	69
3	M.E.VLSI Design	69
4	M.E. Applied Electronics	69

Each course is assigned certain number of credits based on the following:

Contact period per week	CREDITS
1 Lecture Period	1
2 Tutorial Periods	1
2 Practical Periods (Laboratory / Seminar / Project Work etc.)	1

The Contact Periods per week for Tutorials and Practicals can only be in multiples of 2.

4.4 Project Work

4.4.1 The Project work is an important component of Post-Graduate programmes. The Project work for M.E. consists of Phase - I and Phase - II. The Phase - I is to be undertaken during III semester of M.E. Phase - II, which is a continuation of Phase - I is to be undertaken during IV semester of M.E.

4.4.2 The Phase II of the Project work shall be pursued for a minimum of 16 weeks during the IV semester.

4.4.3 The Project work shall be carried out under the supervision of a “qualified teacher” in the Department concerned. In this context “qualified teacher” means a faculty member possessing

- (i) PG degree with a minimum of 3 years of teaching experience (or)
- (ii) Ph.D. degree.

4.4.4 A student may, however, in certain cases, be permitted to work on projects in an Industrial / Research Organization, on the recommendations of the Head of the Department. In such cases, the Project work shall be jointly guided by a supervisor of the department and an expert as joint supervisor from the organization and the student shall be instructed to meet the supervisor periodically and to attend the review committee meetings for evaluating the progress.

4.5. Industrial Training / Internship

4.5.1 The students may undergo Industrial training for a period as specified in the curriculum during summer / winter vacation. In this case the training has to be undergone continuously for the entire period.

The students may undergo Internship at Research organization / University (after due approval from the Department) for the period prescribed in the curriculum during summer / winter vacation, in lieu of Industrial training.

4.5.2 If Industrial Training / Internship is not prescribed in the curriculum the student may undergo Industrial Training / Internship optionally and the credits earned will be indicated in the Grade Sheet. If the student earns three credits in Industrial Training / Internship, the student may drop one Professional Elective. In such cases Industrial Training / Internship needs to be undergone continuously from one organization only. However, if the number of credits earned is 1 or 2, these credits shall not be considered for classification of the degree. The student is only allowed to undergo a maximum of 6 weeks Industrial Training / Internship during the entire duration of study.

Duration of Training/Internship	Credits
2 Weeks	1
4 Weeks	2
6 Weeks	3

4.6 One Credit Courses

One credit courses shall be offered by a Department. The credits earned through the one credit courses shall be over and above the total credit requirement prescribed in the curriculum for the award of the degree. Students can take a maximum of two one credit courses. They shall be allowed to take one credit courses offered in other Departments with the permission of Head of the Department offering the course.

4.7 Online Courses

Students may be permitted to credit online courses (which are provided with certificate) with the approval of Department subject to a maximum of three credits. This online course of 3 credits can be considered instead of one elective course.

4.8 Self Study Courses

4.8.1 Students may be permitted to credit at most one Self Study course with the approval of the Department.

4.8.2 The Department may offer self study courses. The purpose of the course is to permit the student to study a course / topic of the student's choice. The students shall study on their own under the guidance of a faculty member. No formal lectures need be delivered. The syllabus of the course and mode of assessments shall be approved by the Department. The self study course of 3 credits can be considered as one elective course. One Faculty member approved by the Head of the Department shall be responsible for the periodic monitoring and evaluation of the course.

4.9 Audit Course:

Students to be able to register for courses outside the prescribed range of credits for audit only, when interested to supplement their knowledge/skills. Students with CGPA 7.5 and above can take such courses to maximum of 2 courses during the entire period of programme. These will not be included in the GPA calculations and classification of the degree. Student shall have minimum 75% attendance. AU grade is mentioned in the Grade Statement.

4.10 Medium of Instruction:

The medium of instruction is English for all courses, examinations, seminar presentations and project / thesis / dissertation reports except in language courses.

5. DURATION OF THE PROGRAMMES

5.1 The period for the completion of the P.G. Programme are given below:

Programme	Number of Semesters	
	Minimum	Maximum
M.E.	4	8

5.2 Each semester shall normally consist of 90 working days (including examination days).

The Head of the Department shall ensure that every teacher imparts instruction as per the number of periods specified in the syllabus covering the full content of the syllabus for the course being taught.

5.3 The total duration for completion of the programme reckoned from the commencement of the first semester to which the student was admitted shall not exceed the maximum duration specified in clause 5.1 irrespective of the period of break of study or prevention in order that the student may be eligible for the award of the degree.

6. COURSE ENROLLMENT AND REGISTRATION

6.1 Each student, on admission shall be assigned to a Faculty Advisor who shall advise and counsel the student about the details of the academic programme and the choice of courses considering the student's academic background and career objectives.

6.2 Every student shall enroll for the course of the succeeding semester in the current semester. However, the student shall confirm the enrollment by registering for the courses within the first five working days after the commencement of the concerned semester.

6.3 After registering for a course, a student shall attend the classes, satisfy the attendance requirements, earn Continuous Assessment marks and appear for the Semester Examinations.

6.4 Course Registration

6.4.1 Each student on admission shall register for all the courses prescribed in the curriculum in the student's first Semester of study.

6.4.2 The enrollment for all the courses of the Semester II will commence 10 working days prior to the last working day of Semester I. The student shall confirm the enrollment by registering for the courses within the first five working days after the commencement of the Semester II. However, the student is allowed to register for courses for which the student has not enrolled, if these are the courses in which the student has failed.

6.4.3 The enrollment for the courses of the III Semester to Final Semester will commence 10 working days prior to the last working day of the preceding semester. If the student wishes, the student may drop or add courses within five working days after the commencement of the concerned semester and complete the registration process duly authorized by the Faculty Advisor.

6.4.4 A student who has passed a course prescribed in the curriculum for the award of the degree shall not be permitted to re-enroll in that course to improve the marks / CGPA.

6.5 Flexibility to Add or Drop courses.

6.5.1 A student has to earn the total number of credits specified in the curriculum of the respective Programme of study in order to be eligible to obtain the degree. However, if the student wishes, the student is permitted to earn more than the total number of credits prescribed in the curriculum of the student's programme.

6.5.2 From the II to final semesters, the student has the option of registering for additional courses or dropping existing courses. Total number of credits of such courses cannot exceed 6. Also, the maximum number of credits the student can register in a particular semester cannot exceed 30 credits.

6.5.3 The student shall register for the Project work Phase I in the third semester M.E. and for Project work phase II in the fourth semester.

7. REQUIREMENTS FOR APPEARING FOR THE SEMESTER EXAMINATION

A student who has fulfilled the following conditions shall be deemed to have satisfied the attendance requirements for appearing for end semester examination of a particular course.

7.1 Ideally every student is expected to attend all periods and earn 100% attendance.

However, the student shall secure not less than 75% attendance based on number of working days.

7.2 If a student secures attendance between 65% and less than 75% due to medical reasons (hospitalization / accident / specific illness) or due to participation in the College / University / State / National / International level Sports events with prior permission from the Head of the Department and Principal, the student shall be given exemption from the prescribed attendance requirement and the student shall be permitted to appear for the end semester examination of that course. In all such cases, the students should submit the required documents on joining after the absence to the Head of the Department through the Faculty Advisor.

7.3 Students who secure less than 65% attendance will not be permitted to write the Semester Examination. The student has to register and repeat this in a subsequent semester.

8. FACULTY ADVISOR

To help the students in planning their courses of study and for general advice on the academic programme, the Head of the Department of the students will attach a certain number of students to a teacher of the Department who shall function as Faculty Advisor for those students throughout their period of study. The Faculty Advisor shall advise the students in registering and reappearance registering of courses, authorizes the process, monitor their attendance and progress and counsel them periodically. If necessary, the Faculty Advisor may also discuss with or inform the parents about the progress / performance of the students concerned.

The responsibilities for the faculty advisor shall be:

- To inform the students about the various facilities and activities available to enhance the student's curricular and co-curricular activities.
- To guide student enrollment and registration of the courses.
- To authorize the final registration of the courses at the beginning of each semester.
- To monitor the academic and general performance of the students including attendance and to counsel them accordingly.

9. CLASS COMMITTEE

Each class shall have a "Class Committee" comprising of all teachers teaching that class and some student's representatives. One of the teachers shall be nominated as Coordinator. The first meeting of the Committee shall be held within fifteen days from the date of commencement of the semester. The nature and weightage of the continuous assessments shall be informed in the first meeting, within the framework of the Regulations. Two or three subsequent meetings in a semester may be held at suitable intervals. During these meetings, the student members shall meaningfully interact and express their opinions and suggestions of all the students to improve the effectiveness of the teaching-learning process. It is the responsibility of the student representatives to convey the proceedings of these meetings to the class.

10. ASSESSMENT PROCEDURES FOR AWARDING MARKS

10.1 All M.E. Programmes consist of Theory Courses, Laboratory Courses and Employability Enhancement Courses. Employability Enhancement Courses include Project Work, Seminar, Professional Practices, Case Study and Industrial / Practical Training. Appearance in Semester Examination is mandatory for all courses including Theory, Laboratory, Theory Courses with Laboratory Component and Project work.

10.2 Performance in each course of study shall be evaluated based on (i) Continuous Assessments (CA) throughout the semester and (ii) Semester Examination (SE) at the end of the semester.

The apportionments of CA and SE marks are given below:

S. No.	Category of course	Max. Marks	CA	SE
1	Theory Courses/ Theory Courses with Laboratory Component	100	40%	60%
2	Laboratory Courses	100	50%	50%
3	Project Work	100	50%	50%
4	All other Courses	100	100%	-

10.3 Every teacher is required to maintain an 'ATTENDANCE AND ASSESSMENT RECORD' which consists of attendance marked in each theory / Laboratory/ EEC class, the assessment marks and the record of class work (topics covered), separately for each course handled by the teacher. This should be submitted to the Head of the Department periodically (at least three times in a semester) for checking the syllabus coverage and the records of assessment marks and attendance. The Head of the Department will affix his/her signature and date after due verification. At the end of the

semester, the record should be verified by the Head of the Department who shall keep this document in safe custody (for four years). The records of attendance and assessment of both current and previous semesters should be available for inspection.

10.4 Assessment for Theory Courses

The Semester Exams for theory courses will be of 3 hours duration and shall normally be conducted between October and December during the odd semesters and between April and June during the even semesters. Semester Examination is mandatory requirement for passing the course.

Continuous Assessment comprises of three assessments of equal weightage, conducted by the course instructor / coordinator / department. The total marks obtained in the 3 assessments put together shall be reduced to 50 marks and rounded to the nearest integer. A minimum of two assessment tests (of one and a half hours durations each) would be conducted in a day and students will not have regular classes on the scheduled days of these tests. In case a student misses the assessment due to medical reasons (hospitalization / accident / specific illness) or due to participation in the College / University / State / National / International level Sports events with prior permission a Reassessment may be given at the end of the semester after getting approval from the Head of the Department by the Course Faculty.

10.5 Assessment for Laboratory Courses :

Every laboratory exercise / experiment shall be evaluated based on the student's performance during the laboratory class and the student's records maintained. There shall be at least one assessment test. The criteria for arriving at the Continuous Assessment marks of 50 shall be decided at the class committee meetings. The semester examinations for Laboratory courses will be of 3 hours duration.

10.6 Assessment for Theory Courses with Laboratory Component:

For theory courses with laboratory component, the maximum marks for Continuous Assessment shall be 50. There shall be three assessments: the first two assessments (each with a maximum of 50 marks) will be from theory portions and the third assessment (maximum marks 50) will be for laboratory component. The sum of marks of all three assessments shall be reduced to 50 marks and rounded to the nearest integer.

10.7 Assessment for Project Work:

The evaluation of Project Work for Phase I and Phase II shall be done independently in the respective semesters and marks shall be allotted as per the weightage given in Clause 10.7.1. The Project work shall be evaluated for a maximum of 100 marks of which 50 marks will be through continuous assessment. There should be three reviews for each phase conducted separately with continuous assessment for 50 marks and Semester examination for 50 marks. The marks are to be distributed as detailed below.

Phase	Continuous Assessment (CA) (100 Marks)			Semester Examinations (SE) (100 Marks)			Scaled	
	Review I	Review II	Review III	Thesis Evaluation (External)	Presentation & Viva - Voce (50 Marks)			
						Supervisor	External	Internal
I & II	20	40	40	30	20	30	20	CA & SE are totaled and reduced to a scale of 100

- 10.7.1 There shall be three assessments (each 100 marks) during the semester by a review committee. The student shall make presentation on the progress made before the committee. The Head of the Department shall constitute the review committee consisting of supervisor, project coordinator and another faculty member. The total marks obtained in the three assessments shall be reduced to 50 marks and rounded to the nearest integer.
- 10.7.2 The Project Report prepared according to approved guidelines and duly signed by the supervisor (s) and the Head of the Department and shall be submitted to the Head of the Department.
- 10.7.3 The evaluation of the Project work Phase - I and Phase - II will be based on the project reports submitted in each Phase separately and a Viva-Voce Examination by a team consisting of the supervisor, Internal Examiner and an External Examiner. The external examiner shall be appointed by the COE.
- 10.7.4 If the student fails to obtain 50% of the continuous assessment marks in the Phase-I and Phase-II, he / she will not be permitted to submit the report for that particular semester and has to re-enroll for the same in the subsequent semester.
- 10.7.5 The Reports for Project-Phase I and Project-Phase II shall be submitted before the due dates which will be announced by COE in the respective semesters. If a student fails to submit the project report on or before the specified deadline, student is deemed to have failed in the Project Work and shall re-enroll for the same in a subsequent semester. This applies to both Phase-I and Phase-II.
- 10.7.6 A student can enroll for Phase-II, only after successful completion of Phase- I.
- 10.7.7 A copy of the approved project report after the successful completion of viva-voice examinations shall be kept in the library of the college.
- 10.8 Assessment for Seminar / Professional Practices / Case Study:
The seminar / Case study shall carry 100 marks and shall be evaluated through continuous assessment only. Every student is expected to present a minimum of 2 seminars per semester before the evaluation committee and for each seminar, marks can be equally apportioned. The three member committee appointed by Head of the Department will evaluate the seminar and at the end of the semester the marks can be consolidated and taken as the final mark. The evaluation shall be based on the seminar paper / report (40%), presentation (40%) and response to the questions asked during presentation (20%).
- 10.9 Assessment for Industrial / Practical Training / Internship / Summer Project
Practical training / Industrial Attachment / Summer Project if specified in the Curriculum shall not exceed the maximum duration of 4 weeks and should be organized by the Head of the Department for every student.
The Industrial / Practical Training shall carry 100 marks and shall be evaluated through continuous assessment only. At the end of Industrial / Practical training / internship / Summer Project, the student shall submit a brief report on the training undergone and a certificate from the organization concerned. The evaluation will be made based on this report and a Viva-Voce Examination, conducted internally by a three member Departmental Committee constituted by the Head of the Department. Certificates (issued by the Organization) submitted by the student shall be attached to the mark list and sent to Controller of Examinations by the Head of the Department.

10.10 Assessment for One Credit Course

The one credit course shall carry 100 marks and shall be evaluated through continuous assessments only. Two Assessments shall be conducted during the semester by the Department concerned. The total marks obtained in the tests shall be reduced to 100 marks and rounded to the nearest integer. The Head of the Department may identify a faculty member as coordinator for the course. A committee consisting of the Head of the Department, staff handling the course coordinator and a senior Faculty member nominated by the Head of the Department shall monitor the evaluation process. The grades shall be assigned to the students by the above committee based on their relative performance.

10.11 Assessment for Online Courses

Students may be permitted to credit online courses (which are provided with certificate) with the approval of Department, subject to a maximum of three credits. This online course of 3 credits can be considered instead of one elective course. Department will take a decision on the evaluation methodology for the online course. It can decide whether to evaluate the online courses through Continuous assessment and Semester Examination or through Semester Examination only. The student needs to obtain certification or credit to become eligible for writing the Semester Examination. The Head of the Department may identify a faculty member as coordinator for the course, who is responsible for evaluation process. The course shall be evaluated through the End Semester Examination only. A committee consisting of the Head of the Department, coordinator and a senior Faculty member nominated by the Head of the Department shall assign the grades to the students based on their relative performance.

In case of credits earned through online mode from a University, the credits may be transferred and grades shall be assigned by a committee and Head of the Department.

10.12 Assessment for Self Study Course

The Faculty member approved by the Head of the Department shall be responsible for periodic monitoring and evaluation of the course. The course shall be evaluated through Continuous Assessment as decided by the Department and End Semester Examination. The evaluation methodology shall be the same as that of a theory course.

11. PASSING REQUIREMENTS

- 11.1 A candidate who secures not less than 50% of total marks (continuous assessment and semester examination put together) prescribed for the course with a minimum of 50% of the marks prescribed for the semester examination in theory and practical courses including project work shall be declared to have successfully passed the course in the examination.
- 11.2 The continuous assessment marks obtained by the candidate in the first attempt for theory courses shall be retained and considered valid for subsequent attempts also. However, from the fourth attempt onwards the marks scored in the semester examinations alone shall be considered. The candidate should secure minimum 50% marks in the semester examinations to satisfy the passing requirement, but the grade awarded shall be only lowest passing grade irrespective of the marks obtained.
- 11.3 A student can apply for revaluation of answer papers of theory examinations, within 1 week from the declaration of results, on payment of a prescribed fee along

with prescribed application to the COE through the Head of Departments. COE will arrange for the revaluation and the results will be published. Revaluation is **not permitted for laboratory course and project work.**

11.4 Award of Letter Grades

The performance of a student will be reported using letter grades, each carrying certain points as detailed below:

Range of percentage of total marks	Letter grade	Grade Point
90 to 100	O	10
80 to 89	A+	9
70 to 79	A	8
60 to 69	B+	7
50 to 59	B	6
0 - 49	RA	0
Withdrawal	W	-
With Held	WH	-
Absent	AB	-
Shortage of Attendance	SA	-
Audited course	AU	-

‘RA’ denotes Reappearance registration is required for that particular course.

11.5 GPA and CGPA Calculation

During each semester, the list of courses registered and the grades scored in each course are used to compute the Grade Point Average (GPA). GPA is the ratio of the sum of the products of the number of credits of courses registered and the grade points corresponding to the grades scored in those courses, taken for all the courses, to the sum of the number of credits of all the courses in the semester.

The Grade Point Average (GPA) is calculated using the formula:

$$GPA = \frac{\sum (Credits\ Acquired \times Grade\ point\ s)}{\sum (Credits\ Acquired)}$$

CGPA will be calculated in a similar manner, considering all the courses enrolled from first semester. “RA” and “SA” grades will be excluded for calculating GPA and CGPA.

$$CGPA = \frac{\sum_{i=1}^n C_i GP_i}{\sum_{i=1}^n C_i}$$

Where, C_i is the Credit assigned to the Course,
 GP_i is the grade point for each course and
 n is Total number of courses for the entire programme.

The credits earned through one credit courses shall not be considered for calculating GPA and CGPA.

If a student studies more number of electives than required as per the student’s programme curriculum, the courses with higher grades alone will be considered for calculation of CGPA.

12. ELIGIBILITY FOR THE AWARD OF DEGREE

A student shall be declared to be eligible for the award of the M.E. Degree provided the student has successfully gained the required number of total credits as specified in the curriculum corresponding to the student's programme within the stipulated time and no disciplinary action against the student is pending.

12.1 CLASSIFICATION OF THE DEGREE AWARDED

12.1.1 FIRST CLASS WITH DISTINCTION:

A student who satisfies the following conditions shall be declared to have passed the examination in First class with Distinction:

- Should have passed the examinations of all the courses in four semesters within the student's First Appearance.
- A student who has availed Authorised Break of Study, should have passed the examinations of all the courses in six semesters within the student's First Appearance.
- Withdrawal from examination will not be considered as an appearance.
- Should have secured a CGPA of not less than 8.50.
- Should NOT have been prevented from writing Semester Examination due to lack of attendance in any of the semesters.

12.1.2 FIRST CLASS:

A student who satisfies the following conditions shall be declared to have passed the examination in First class:

- Should have passed the examination in all the courses of all four semesters within three years, which includes one year of authorized break of study (if availed) or prevention from writing the Semester Examination due to lack of attendance (if applicable).
- Should have secured a CGPA of not less than 7.00.

12.1.3 SECOND CLASS:

All other students (not covered in clauses 12.1.1 and 12.1.2) who qualify for the award of the degree shall be declared to have passed the examination in Second Class.

12.1.4 A student who is absent in Semester Examination in a course / project work after having registered for the same shall be considered to have appeared in that examination (except approved withdrawal from semester examinations for the purpose of classification).

13. PROVISION FOR WITHDRAWAL FROM EXAMINATION:

13.1 A student may, for valid reasons, (medically unfit / unexpected family situations / sports approved by HOD) be granted permission to withdraw from appearing for the semester examination in any course or courses in ANY ONE of the semester examinations during the entire duration of the degree programme. The application shall be sent to COE through HOD with required documents.

13.2 Withdrawal application shall be valid only if the student is otherwise eligible to write the examination.

13.3 Withdrawal shall not be considered as an appearance for deciding the eligibility of a student for First Class with Distinction.

13.4 Withdrawal is permitted for the semester examinations in the final semester only if the period of study the student concerned does not exceed 3 years.

14. BREAK OF STUDY FROM A PROGRAMME

14.1 A student is permitted to go on break of study for a maximum period of one year.

14.2 The student, who wishes to apply for break of study, shall apply to the COE in advance, in any case, not later than the last date of the first assessment period. The application by the student shall be submitted through the Head of the Department and approved by Principal.

14.3 The students permitted to rejoin the programme after break of study / prevention due to lack of attendance, shall be governed by the Curriculum and Regulations in force at the time of rejoining. The students rejoining in new Regulations shall apply to the Principal in the prescribed format through Head of the Department at the beginning of the readmitted semester itself for prescribing additional/equivalent courses, if any, from any semester of the regulations in-force, so as to bridge the curriculum in-force and the old curriculum.

14.4 The total period for completion of the programme reckoned from, the commencement of the first semester to which the student was admitted shall not exceed the maximum period specified in clause 5.1 irrespective of the period of break of study in order that the student may be eligible for the award of the degree.

14.5 In case there is any period of break of study more than the permitted duration of break of study, the student shall be permitted to continue the programme only if the approval is obtained from the Principal through the concerned Head of the Department before the end of the semester in which the student has taken break of study.

14.6 If a student has not reported to the department for a period of two consecutive semesters without any intimation, the name of the student shall be deleted permanently from the college enrollment. Such students are not entitled to seek readmission under any circumstances.

15. DISCIPLINE

Every student is required to observe disciplined and decorous behavior both inside and outside the college and not to indulge in any activity which will tend to bring down the prestige of the University. The Head of the Institution shall constitute a disciplinary committee consisting of Head of the Institution, Head of the departments to which the student concerned belongs, and the Head of another department to enquire into acts of indiscipline.

15.1 If a student indulges in malpractice in any of the examinations, the student shall be liable for punitive action as prescribed by the College from time to time.

16. REVISION OF REGULATIONS, CURRICULUM AND SYLLABI

The College may from time to time revise, amend or change the Regulations, Curriculum, Syllabus and Scheme of examinations through the Academic Council.